



TBEF Scholarship Application Checklist

- Start Application Process**
 - Visit <https://tbef.smapply.us/>
 - Use the green REGISTER button in the upper right corner to create an account.
 - You will receive an email to complete your account setup and login to begin the application process.
 - Once confirmed, login and use the VIEW PROGRAMS button; Click MORE; Click APPLY
- Applicant Info**
 - Full Name & Birth Date
 - Phone Number
 - Email
 - Preferred Mailing Address
 - Parent/Guardian Name & Phone Number
- School Info**
 - Current School Attending and/or Future School Attending
 - Status (Freshman, Sophomore, etc.)
 - Major/Degree
 - Department Head/Advisor Name, Phone Number, Email
 - Number of College Credits & Broadcast Credits
 - Overall GPA & Broadcast Course GPA
 - Graduation Date & Hours remaining
 - Other Colleges Attended (include dates) – if applicable
- Activities & Honors**
 - What work have you done while attending school? Include broadcast internships.
 - Will you be employed during the time of the TBEF scholarship?
 - If yes...work source, monthly income, annual income?
 - Are your parents contributing to your education?
 - If yes...how much per year?
 - Any other types of financial assistance?
 - If yes...please specify these sources with approximate amounts.
 - Are there any specific circumstances complicating your ability to pay college expenses?
- Career Essay**
 - Submit an essay (up to three typed pages double-spaced) addressing any of the following issues:
 - Why did you select broadcasting as your career choice?
 - What specific area of broadcasting most interests you? Why?
 - What is your first job preference after college?
 - What is your ultimate career goal?
 - How do you feel about broadcast advertising and its importance to a station?
 - What role do you think the FCC should play in a broadcast station's operations?
 - How do you think your local broadcast stations could better serve your community?
 - How might your college career improve your value as a broadcaster?
- Upload Documents**
 - Certificate of Enrollment or Letter from a Department Head that the applicant has a reasonable chance of successfully completing the course of instruction. Letter should include: Name, Date, Title, School, Phone, Email & Signature
 - Current Transcript (High School or College)
 - Academic Honors and Other Accomplishments – if applicable
 - Examples of Work (html, zip, mp3, wma, mpg) – if applicable
 - Letters of Recommendation (Please combine into one PDF document) A minimum of three (3) letters of recommendation from college professors, broadcasters or other business people **not related to you** (If your recommendations are being mailed separately, please upload a list of who will be submitting them - see TBEF mailing address below)
- Review and Submit Application**
 - Review your application and submit for review.
 - Questions? Contact [TBEF](#) or call (512) 322-9944.

Texas Broadcast Education Foundation

Ann Arnold Center | 502 East 11th Street, Suite 200 | Austin, TX 78701 | (512) 322-9944 | tbef@tab.org